**NOTICE**

**Councillors are summoned to attend the**

**Meeting of Little Birch Parish Council to be held at 7.30pm on**

**Wednesday 2nd April 2025 at Little Birch Village Hall**

**Members of the public are warmly invited to attend.**

**Agenda**

1. **Open session for members of the public.** There will be no longer than 10 minutes allowed for any members of the public present, to speak for up to 3 minutes each.
2. **To accept apologies for absence –** Any apologies received
3. **Clerk Correspondence –** Any correspondence received by the clerk
4. **To receive Declarations of Interest** – Any declarations received
5. **To accept reports from: -**

**5.1 Ward councillors report (Toni Fagan)**

**5.2 Balfour Beatty** – Locality steward report (Craig Sandman)

**5.3 Police update**  - To receive Police report

**5.4 Report from footpaths officer**; **(Chris Fowler) –** Footpath report and issues arising

**6**. **Acceptance of Minutes of meetings - (**Mar 5 ordinary meeting)

1. **Planning Matters:**
2. **To consider Asset of Community Value –** Making a new application for Castle Inn
3. **Finance** – to consider all outstanding invoices including:

**10.1 Balance (at 01.03.25) Lloyds Account £3933.09**

**10.2. Payments to be agreed:** To consider all outstanding payments

**Clerk Salary as per contract:**

HMRC £TBC

Expenses £14 (Fuel £9, Broadband £5)

* 1. **Receipts –**

Eardisland PC donation for CiLCA costs £222

* 1. **Request for Financial aid-**

1. **Lengthsman work:** To discuss work for Lengthsman drainage work
2. **Parish website:** Consideration of splitting websites
3. **New Laptop:** Update of Parish Equipment
4. **Clerk Resignation:** To agree leaving date for clerk
5. **Items for next meeting (no discussion):**
6. **Date of next meeting:** To note date of the next meetingMay 7, 2025 7.30pm

**Dates of Future Meetings for 2025**

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|  | April 2 | 7.30pm |
|  | May 7 | 7.30pm |
|  | June 4 | 7.30pm |
|  | July 2 | 7.30pm |

**Mr Neil Barrington, Clerk and RFO for Little Birch Parish Council c/o** [**lbpcclerk@gmail.com**](mailto:lbpcclerk@gmail.com) April 2025