**NOTICE**

**Councillors are summoned to attend the**

**Meeting of Little Birch Parish Council to be held at 7pm on**

**Wednesday 5th March 2025 at Little Birch Village Hall**

**Members of the public are warmly invited to attend.**

**Agenda**

1. **Open session for members of the public.** There will be no longer than 10 minutes allowed for any members of the public present, to speak for up to 3 minutes each.
2. **To discuss future of Castle Inn –** Opportunity for members of public / Councillors to ask question re Castle inn
3. **To accept apologies for absence –** Any apologies received
4. **Clerk Correspondence –** Any correspondence received by the clerk
5. **To receive Declarations of Interest** – Any declarations received
6. **To accept reports from: -**

**6.1 Ward councillors report (Toni Fagan)**

**6.2 Balfour Beatty** – Locality steward report (Craig Sandman)

**6.3 Police update**  - To receive Police report

**6.4 Report from footpaths officer**; **(Chris Fowler) –** Footpath report and issues arising

**7**. **Acceptance of Minutes of meetings - (**Feb 5 ordinary meeting)

1. **Planning Matters:** To consider commenting on **250185 - Dobbin Cottage, Crows Nest Lane, Little Birch, Hereford, Herefordshire HR2 8BD**
2. **To consider HALC membership renewal –** to renew membership of HALC for 25-26
3. **Finance** – to consider all outstanding invoices including:

**10.1 Balance (at 01.03.25) Lloyds Account £5623.25**

**10.2. Payments to be agreed:** To consider all outstanding payments

**Clerk Salary as per contract:**

HMRC £TBC

Expenses £14 (Fuel £9, Broadband £5)

Terry Griffiths (Lengthsman) TGC 3064 - £559.20 Inc Vat

HALC (subject to item 9) H5045 - £489.91 Inc Vat

Village Hall Hire = INV306 (no meeting in January) = £200

Dore Transport = £200 agreed donation

* 1. **Receipts –**
  2. **Request for Financial aid-**

1. **Lengthsman work:** To discuss work for Lengthsman. Give consideration to Annual plan 25-26
2. **Verge cutting:** Verge cutting for 2025
3. **Grit bins:** Discussion on Grit bins
4. **Appoint an Auditor:** To appoint FMS as internal auditor for 24 -25 Annual Governance and Accountability (AGAR)
5. **To adopt Civility and Respect pledge –** to give consideration
6. **Items for next meeting (no discussion):**
7. **Date of next meeting:** To note date of the next meetingApril 2, 2025 7pm

**Dates of Future Meetings for 2025**

|  |  |  |
| --- | --- | --- |
|  | March 5 | 7pm |
|  | April 2 | 7.30pm |
|  | May 7 | 7.30pm |
|  | June 4 | 7.30pm |

**Mr Neil Barrington, Clerk and RFO for Little Birch Parish Council c/o** [**lbpcclerk@gmail.com**](mailto:lbpcclerk@gmail.com) March 2025