**NOTICE**

**Councillors are summoned to attend the**

**Meeting of Little Birch Parish Council to be held at 7pm on**

**Wednesday 5th February 2025 at Little Birch Village Hall**

**Members of the public are warmly invited to attend.**

**Agenda**

**1. Open session for members of the public.** There will be no longer than 10 minutes allowed for any members of the public present, to speak for up to 3 minutes each.

**2. To accept apologies for absence** – None received

**3**. **Clerk Correspondence –** Any correspondence received by the clerk

**4. To receive Declarations of Interest** –

**5. To accept reports from: -**

**5.1 Ward councillors report (Toni Fagan)**

**5.2 Balfour Beatty** – Locality steward report (James Howell)

**5.3 Police update**  - To receive Police report

**5.4 Report from footpaths officer**; **(Chris Fowler) –** Footpath report and consideration of Footpath notice board

**6**. **Acceptance of Minutes of meetings - (**Dec 4 ordinary meeting)

**7. Planning Matters:** To note Glendene, Wrigglebrook Pitch, Wrigglebrook Kingsthorne, Hereford, Herefordshire HR2 8AR, Crows Nest, Little Birch. Hereford, Herefordshire HR28BD (no discussion)

**8. Finance** – to consider all outstanding invoices including:

**8.1 Balance (at 01.02.25) Lloyds Account £6432.85**

**8.2. Payments to be agreed:** To consider all outstanding payments

**Clerk Salary as per contract:**

HMRC £159.20

Expenses £14 (Fuel £9, Broadband £5)

Terry Griffiths (Lengthsman) TGC 3064 - £559.20 Inc Vat

**8.3 Receipts –**

**8.4 Requests for financial aid –** Dore Transport request financial contribution

**9. Lengthsman work:** To discuss work for Lengthsman

**10**. **Items for next meeting (no discussion):**

**11. Date of next meeting:** To note date of the next meetingMarch 5 2025 7pm

**Dates of Future Meetings for 2025**

|  |  |  |
| --- | --- | --- |
|  | February 5 | 7pm |
|  | March 5 | 7pm |
|  | April 2 | 7pm |
|  | May 7 | 7pm |

**Mr Neil Barrington, Clerk and RFO for Little Birch Parish Council c/o** [**lbpcclerk@gmail.com**](mailto:lbpcclerk@gmail.com) February 2025