**NOTICE**

**Councillors are summoned to attend the**

 **Meeting of Little Birch Parish Council to be held at 7pm on**

**Wednesday 4th December 2024 at Little Birch Village Hall**

**Members of the public are warmly invited to attend.**

**Agenda**

**1. Open session for members of the public.** There will be no longer than 10 minutes allowed for any members of the public present, to speak for up to 3 minutes each.

**2. To accept apologies for absence** – None received

**3**. **Clerk Correspondence –** Any correspondence received by the clerk

**4. To receive Declarations of Interest** –

**5. To accept reports from: -**

 **5.1 Ward councillors report (Toni Fagan)**

 **5.2 Balfour Beatty** – Locality steward report (James Howell)

 **5.3 Police update**  - To receive Police report

 **5.4 Report from footpaths officer**; **(Chris Fowler) –** Footpath report

**6**. **Acceptance of Minutes of meetings (**Nov 6 ordinary meeting)

**7. Planning Matters:** Nothing currently to consider

**8. Finance** – to consider all outstanding invoices including:

 **8.1 Balance (at 01.12.24) Lloyds Account £7014.48**

 **8.2. Payments to be agreed:** To consider all outstanding payments

 **Clerk Salary as per contract:**

HMRC TBC

 Expenses £14 (Fuel £9, Broadband £5)

 DM Payroll - £60

 **8.3 Receipts –** Precept 2nd half now received

 VAT Returns - £172.84

 Lengthsman Grant £1064

 Contribution from Orcop PC for Clerk training and CiLCA £350

 Contribution from Little Birch Village Hall for Defibrillator £375

 **8.4 Requests for financial aid –** None

**9. Lengthsman work:** To discuss work for Lengthsman and funding proposals.

**10. To confirm Precept request 2025-26–** To agree and confirm Precept request

**11**. **Items for next meeting (no discussion):**

**12. Date of next meeting:** To note date of the next meetingJanuary TBC 2024 7pm

**Dates of Future Meetings for 2024/25**

|  |  |  |
| --- | --- | --- |
|  | January 8 | 7pm |
|  | February 5 | 7pm |
|  | March 5 | 7pm |
|  | April 2 | 7pm |

**Mr Neil Barrington, Clerk and RFO for Little Birch Parish Council c/o** **lbpcclerk@gmail.com** December 2024