**NOTICE**

**Councillors are summoned to attend the**

**Meeting of Little Birch Parish Council to be held at 7pm on**

**Wednesday 6th November 2024 at Little Birch Village Hall**

**Members of the public are warmly invited to attend.**

**Agenda**

**1. Open session for members of the public.** There will be no longer than 10 minutes allowed for any members of the public present, to speak for up to 3 minutes each.

**2. To accept apologies for absence** – None received

**3**. **Clerk Correspondence –** Any correspondence received by the clerk

**4. To receive Declarations of Interest** –

**5. To accept reports from: -**

**5.1 Ward councillors report (Toni Fagan)**

**5.2 Balfour Beatty** – Locality steward report (James Howell)

**5.3 Police update**  - To receive Police report

**5.4 Report from footpaths officer**; **(Chris Fowler) –** Footpath report

**6**. **Acceptance of Minutes of meetings (**Oct 2 ordinary meeting)

**7. Parish Lane** – Discuss the issue re Parish Lane

**8. Policies for consideration** – To adopt policies for the parish council Health and Safety, Reserves, Equality, Complaints, Press and Media

**9. Planning Matters:** Nothing currently to consider

**10. Finance** – to consider all outstanding invoices including:

**10.1 Balance (at 01.11.24) Lloyds Account £7613.11**

**10.2. Payments to be agreed:** To consider all outstanding payments

**Clerk Salary as per contract:**

HMRC Nov £77

Expenses £14 (Fuel £9, Broadband £5)

Little Birch Village Hall – Newsletter invoice 201024/1 £200

**10.3 Receipts –** Precept 2nd half now received

VAT Returns - £172.84

Lengthsman Grant £1064

Contribution from Orcop PC for Clerk training and CiLCA £350

Contribution from Little Birch Village Hall for Defibrillator £375

**10.4 Requests for financial aid –** None

**11. Lengthsman work:** To discuss work for Lengthsman and funding proposals.

**12. To have Precept discussion–** To consider funding and budgets for Precept 25-26

**13**. **To consider annual pay increase for clerk:** Consideration of national pay award

**14**. **Items for next meeting (no discussion):**

**15. Date of next meeting:** To note date of the next meetingDecember 4th 2024 7pm

**Dates of Future Meetings for 2024/25**

|  |  |  |
| --- | --- | --- |
|  | December 4 | 7pm |
|  | January 8 | 7pm |
|  | February 5 | 7pm |
|  | March 5 | 7pm |

**Mr Neil Barrington, Clerk and RFO for Little Birch Parish Council c/o** [**lbpcclerk@gmail.com**](mailto:lbpcclerk@gmail.com) November 2024