

NOTICE

**Councillors are summoned to attend the
Meeting of Little Birch Parish Council to be held at 7pm on
Wednesday 2nd October 2024 at Little Birch Village Hall
Members of the public are warmly invited to attend.**

Agenda

1. **Open session for members of the public.** There will be no longer than 10 minutes allowed for any members of the public present, to speak for up to 3 minutes each.
2. **To accept apologies for absence** – None received
3. **Clerk Correspondence** – Any correspondence received by the clerk
4. **To receive Declarations of Interest** –
5. **To accept reports from: -**
 - 5.1 **Ward councillors report (Toni Fagan)**
 - 5.2 **Balfour Beatty** – Locality steward report (James Howell)
 - 5.3 **Police update** - To receive Police report
 - 5.4 **Report from footpaths officer; (Chris Fowler)** – Footpath report
6. **Acceptance of Minutes of meetings** (Sep 10 ordinary meeting)
7. **Policies for consideration** – To adopt policies for the parish council on bullying and harassment, Freedom of information, grants and donations, grievance and disciplinary, model councillor regulations and financial regulations.
8. **Planning Matters:** Nothing currently to consider
9. **Finance** – to consider all outstanding invoices including:
 - 9.1 **Balance (at 23.09.24) Lloyds Account £8128.69**
 - 9.2. **Payments to be agreed:** To consider all outstanding payments
Clerk Salary as per contract:
HMRC Oct
Expenses £14 (Fuel £9, Broadband £5)
 - 9.3 **Receipts** – Precept 2nd half now received
VAT Returns - £172.84
Lengthsman Grant £1064
Contribution from Orcop PC for Clerk training and CiLCA £350
Contribution from Little Birch Village Hall for Defibrillator £375
 - 9.4 **Requests for financial aid** – None
10. **Lengthsman work:** To discuss work for Lengthsman and funding proposals.
11. **To have initial Precept discussion**– To consider funding and budgets for Precept 25-26
12. **Website** – To consider creation of Parish council website
13. **Items for next meeting (no discussion):**
14. **Date of next meeting:** To note date of the next meeting November 4th 2024 7pm

Dates of Future Meetings for 2024/25

	November 4	7pm
	December 4	7pm
	January 8	7pm
	February 5	7pm

