

NOTICE

**Councillors are summoned to attend the
Meeting of Little Birch Parish Council to be held at 7.30pm on
Tuesday 10th September 2024 at Little Birch Village Hall
Members of the public are warmly invited to attend.**

Agenda

1. **Open session for members of the public.** There will be no longer than 10 minutes allowed for any members of the public present, to speak for up to 3 minutes each.
2. **To accept apologies for absence** – None received
3. **Clerk Correspondence** – Any correspondence received by the clerk
4. **To receive Declarations of Interest** – None received
5. **To accept reports from: -**
 - 5.1 **Ward councillors report (Toni Fagan)**
 - 5.2 **Balfour Beatty** – Locality steward report (James Howell)
 - 5.3 **Police update** - To receive Police report
 - 5.4 **Report from footpaths officer; (Chris Fowler)** - Discussion on succesful bid application.
6. **Acceptance of Minutes of meetings** (Jun 5 ordinary meeting)
7. **Action Points from last meeting** – all included on the agenda.
8. **Planning Matters:** To consider commenting on planning application 241972, The Sycamores, Church Road, Little Birch, Hereford, HR2 8BB
9. **Finance** – to consider all outstanding invoices including:
 - 9.1 **Balance (at 01.09.24) Lloyds Account £7064.67**
 - 9.2. **Payments to be agreed:** To consider all outstanding payments
Clerk Salary as per contract Aug and Sep
HMRC Aug £88.95 and Sep £52.80
Expenses £14 (Fuel £9, Broadband £5)
Lengthsman TGC2679 £1276.80 inc VAT and TGC2802 £600 inc Vat
Ben Roberts Rec 3239920082 £167.82 inc Vat Website domain and WordPress renewal
 - 9.3 **Receipts** – Precept 1st half now received
VAT Returns - £172.84
Lengthsman Grant £1064
Contribution from Orcop PC for Clerk training and CiLCA £350
Contribution from Little Birch Village Hall for Defibrillator £375
 - 9.4 **Requests for financial aid** – None
10. **Lengthsman work:** To discuss work for Lengthsman and funding proposals.
11. **To acknowledge Clerk obtaining CiLCA qualification**– To consider an increase in Clerk salary from SCP 6 -26 as acknowledgement of qualification gained
12. **Website** – To consider creation of Parish council website
13. **Items for next meeting (no discussion):**
14. **Date of next meeting:** To note date of the next meeting October 2nd 2024 7pm

Dates of Future Meetings for 2024/25

	October 2	7pm
	November 4	7pm
	December 4	7pm
	January 8	7pm

Mr Neil Barrington, Clerk and RFO for Little Birch Parish Council c/o lbpcclerk@gmail.com September 2024