

NOTICE

**Councillors are summoned to attend the
Meeting of Little Birch Parish Council to be held at 7.30pm on
Wednesday 10th July 2024 at Little Birch Village Hall**

All members of Little Birch Parish Council: Councillors, Nick Deacon, Chris Atkinson, Tom Palfrey, Steven Coles, Kate Dillon

Members of the public are warmly invited to attend.

Agenda

1. **Open session for members of the public.** There will be no longer than 10 minutes allowed for any members of the public present, to speak for up to 3 minutes each.
2. **To accept apologies for absence** – None received
3. **Clerk Correspondence** – Any correspondence received by the clerk
4. **To receive Declarations of Interest** – None received
5. **To accept reports from: -**
 - 5.1 **Ward councillors report (Toni Fagan)**
 - 5.2 **Balfour Beatty** – Locality steward report (James Howell)
 - 5.3 **Police update** - To receive Police report
 - 5.4 **Report from footpaths officer; (Chris Fowler)**
6. **Acceptance of Minutes of meetings** (Jun 5 ordinary meeting)
7. **Action Points from last meeting** – all included on the agenda.
8. **Planning Matters:** Nothing currently to consider
9. **Finance** – to consider all outstanding invoices including:
 - 9.1 **Balance (at 08.07.24) Lloyds Account £7548.67**
 - 9.2. **Payments to be agreed:** To consider all outstanding payments
Clerk Salary as per contract
HMRC £155.25
Expenses £14 (Fuel £9, Broadband £5)
Lengthsman TGC2679 £1276.80 inc VAT
 - 9.3 **Receipts** – Precept 1st half now received
VAT Returns - £172.84
Lengthsman Grant £1064
Contribution from Orcop PC for Clerk training and CiLCA £350
Contribution from Little Birch Village Hall for Defibrillator £375
 - 9.4 **Requests for financial aid** – None
10. **Lengthsman work:** To discuss work for Lengthsman and funding proposals.
11. **Grass verge cut** – To consider a cut to grass verges.
12. **Website** – To consider creation of Parish council website
13. **To consider gift made to Parish council and Village Hall:** Consider gift in will bequest
14. **To consider Castle Inn sale** – Notice of owners' intent to dispose of property.
15. **Items for next meeting (no discussion):**
16. **Date of next meeting:** To note date of the next meeting September 4 2024 7.30pm

Dates of Future Meetings for 2024/25

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| | September 4 | 7.30pm |
| | October 2 | 7pm |
| | November 4 | 7pm |
| | December 2 | 7pm |

Mr Neil Barrington, Clerk and RFO for Little Birch Parish Council c/o lbpcclerk@gmail.com July 2024