

Little Birch Village Hall

Hiring charges from May 1st, 2010

1. Local use

Summer (1st May to 30th September):

- £8.50 per hour (plus £3.00 per hour for preparation and cleaning).

Winter (1st October to 30th April):

- £10.00 per hour (plus £3.00 per hour for preparation and cleaning).

Conditions:

- The hall must be left clean and tidy. All damages and breakages must be reported and paid for.
- Nothing belonging to the hall must be removed.
- A deposit of £25.00 must be paid on receipt of key that will be returned after inspection of the hall by the booking agent.

2. Other rates

- Parties £50.00 for local users, £60.00 for others.
- Concessionary charges for clubs and regular users.

3. Extras

- Stage lighting £3.00 per hour
- Large tables away from premises £3.00 each
- Small tables away from premises £0.50 each
- Chairs away from premises £0.50 each.

4. Booking information required

- Date and purpose of function
- Number of people expected to attend
- Hours for the event
- Hours for preparation and cleaning
- Address and telephone number of hirer
- If alcohol is to be consumed (extra conditions apply).