

**LITTLE BIRCH PARISH COUNCIL –PARISH COUNCIL MEETING HELD ON  
Wednesday 4<sup>th</sup> Sept 2019 at 7.30pm - At Little Birch Village Hall**

**MINUTES**

**PRESENT:** Councillors; (PR) Peter Rees (Chair); (MD) Mike Davies; (JG) Janet Gwinnett; (KR) Kate Robbins:  
Ward Cllr: Toni Fagan.  
(AM) Angela Middleton (footpaths officer)

**ALSO:** Sophie Glover (Parish Clerk), 2 members of the public.

**Meeting Opened: 7.30pm**

**A 10 minute period from 7.30 p.m. was allocated, before the meeting opened, to enable members of the public to address the Parish Council**

No public were present, but it was mentioned that BB needed to be asked to look at the lane that cuts through below the village hall, two bad potholes and the hedges are very overgrown.

1.	<b>Apologies - (KD) Kate Dillon;</b>	<i>ACTIONS</i>
2.	<b>Declaration of interest</b> None	
3.	<b>To accept minutes of the July: Parish Council meetings</b> Proposed: PR      Seconded: JG All in agreement. It was resolved to accept that the minutes as a true record of the meeting.	
4.	<b>Action points from previous PC meeting</b> All addressed, or on the agenda.	
5.	<b>Ward Cllr report (Cllr Toni Fagan)</b> August has been very quiet in the Council generally. Transport is high on their agenda, with the southern link road being looked at by the scrutiny committee next week. They are also considering how people move around the city. Beryl Bikes have been launched in the city and there will be a free trial week with them shortly. TF has been on an information day with Severn Waste, looking at recycling in the county, she found this most informative. She has also been on a tour of Skylon Park, and she had been shown how advanced the 'cyber centre' was now. <b>Police update</b> Nothing sent. <b>James Howell, Balfour Beatty</b> - Reports sent weekly.	<i>Clerk to invite a CPSO to the next meeting.</i>
7.	<b>Planning applications;</b> None at the moment.	
8.	<b>Footpaths officer and Tree warden reports;</b> AM: has been contacted about Kingsthorpe footpaths, but she doesn't cover that area. MBPC agreed to put their footpaths officer contact details in the newsletter. Janet hasn't had any local issues raised with her as the Tree Warden. AM pointed out that some local sycamores are losing lower branches and queried if there was a problem that people knew about – it didn't seem so.	
9.	<b>The Castle Pub</b> The Clerk had received a letter from the Community Asset department at the Council, saying that they had to have the owners address before the listing could commence. The question was raised whether or not to continue listing the pub as a community asset. The proposal was put not to continue the process of listing the pub as a	

	community asset: the vote was 4 out of 4, but it was emphasised that they would strongly opposed any change of use.	
10	<b>The hedge opposite the village hall - update</b> The localities steward was going to approach the home owners once the bird nesting season was finished, clerk to ask him to do this.	<i>Clerk to contact localities steward.</i>
11.	<b>To note the contents of the information sheet and take any comments from that.</b> =	
12.	<b>Finance</b> <b>Balances:</b> HSBC account (at 4.8.19) £ 4,320.37 <b>Payments to be agreed:</b> <b>Parish Acct</b> Clerks Salary : £ 341.76 Clerks Expenses: £ 11.66 Clerks Salary increase £ 5.61 Total to Clerk: £359.03 HMRC PAYE: £ 41.60 Ben Roberts (Website renewal) £ 100.66 Ben Roberts (Domain name) £ 22.92 Total to BR £123.58 Halc training (PR In the Hot Seat) £ 48.00  Proposed:MD Seconded: JG All in agreement. Payments to be made. <b>Receipts – None</b> <b>Requests for financial aid – None</b> HALCs Finance Regs proposed changes: All were in favour and the new regs were duly accepted.	<i>Clerk to send out Standing orders.</i>
13.	<b>Lengthsman – jobs to be done</b> No jobs have been done since last meeting so clerk to encourage the lengthsman to revisit the village.	
14.	<b>To Receive Agenda items for the next PC meeting</b> Village hall development.	
15.	<b>To note date of next scheduled PC meeting –</b> Wednesday Oct 2 <sup>nd</sup> .	
	Meeting closed at 8.06pm	

SIGNED:..... CHAIRMAN

Dated:.....

Future Meetings

	Wednesday Sept 4 <sup>th</sup>	7.30
	Wednesday Oct 2 <sup>nd</sup>	7.30
	Wednesday Nov 6 <sup>th</sup>	7.30
<b>To be confirmed</b>	Wednesday December 4 <sup>th</sup>	7.30
<b>2020</b>	Wednesday Jan 8 <sup>th</sup>	7.30