

**LITTLE BIRCH PARISH COUNCIL –PARISH COUNCIL MEETING HELD ON
Wednesday 5th June 2019 at 7.30pm - At Little Birch Village Hall**

MINUTES

PRESENT: **Councillors;** (PR) Peter Rees (Chair); (KD) Kate Dillon; (MD) Mike Davies; (KR) Kate Robbins (joined the cllrs at 7.35)

(AM) Angela Middleton (footpaths officer) Ward Cllr: Toni Fagan.

ALSO: Sophie Glover (Parish Clerk), 6 members of the public.

Mike Leigh congratulated both parishes in their successful passing of the Referendum for the NDP. KD particularly thanked Ben Roberts and the clerk for their hard work over the last two years. Mike Morley reminded the meeting that after 2 years the NDP has to be reviewed from a planning perspective.

Meeting Opened: 7.30pm

A 10 minute period from 7.30 p.m. was allocated, before the meeting opened, to enable members of the public to address the Parish Council

1.	Apologies - (JG) Janet Gwinnett	<i>ACTIONS</i>
2.	<p>Co-option of new councillor Kate Robbins introduced herself as a prospective Parish Councillor. It was resolved to co-opt her as the fifth Councillor for LBPC. Proposed: KD Seconded: PR KR will meet with the clerk to complete the paperwork. She joined the cllrs around the table.</p>	<p><i>Clerk to e mail the relevant papers to her for completion.</i></p>
3.	<p>Declaration of interest None</p>	
4.	<p>To accept minutes of the May: Annual and Parish Council meetings Proposed: KD Seconded: MD All in agreement. It was resolved to accept that the minutes as a true record of the meeting.</p>	
5.	<p>Action points from previous PC meeting All addressed, or on the agenda.</p>	
6.	<p>Ward Cllr report (Cllr Toni Fagan) She explained that there was still some unrest in the Council as there has been a breakaway group amongst the Independents. There is funding for the battle for the fight against litter in parishes. There will be a workshop on the emerging climate emergency, which any one can attend. The verges campaign will try to protect wild flowers along verges in Herefordshire.</p> <p>Police update Nothing sent.</p> <p>James Howell, Balfour Beatty - Reports sent weekly.</p>	
7.	<p>Neighbourhood Plan: The success of the referendum was mentioned, and the steering group was thanked for their work over the last couple of years. Praise was also given to</p>	

	<p>the consultant that the PC had engaged. Dr Nicholson had ably assisted the LB&A NDP through to completion.</p> <p>ML will cost the production of the final NDP if printed by the MB Village Hall, and the clerk will circulate alternative quotes from the company who printed the Draft NDP.</p>	<i>ML and Clerk to look at costings.</i>
8.	<p>Planning applications; None</p>	
9.	<p>Footpaths officer and Tree warden reports; AM said that the gate into the 10 acre wood will be dealt with by Aconbury Cllrs. LB 24,25 and 26 all crossing New Mills Farm field (Richard Seabourne) and the paths are not accessible due to the height of the crop. Same problem with 23. LB 21 needs the grass to be cut back a bit. There is a wild flower walk on Sunday 10.00 leaving from the village hall.</p>	<i>KD will get this cut when their farm is topping.</i>
10	<p>The Castle Pub More information needs to be submitted about the activities at the pub and the landladies current address.</p>	<i>Clerk and KD to look into this.</i>
11.	<p>The hedge opposite the village hall JG had put forward that the hedge needed to be cut. It was resolved to approach the localities steward to see if he feels that it is a danger to buses. If not will they write to the occupants.</p>	<i>Clerk to approach BB</i>
12.	<p>To note the contents of the information sheet and take any comments from that. None.</p>	
13.	<p>Finance</p> <p>i Balances: HSBC account (at 4.4.19) £ 4,079.79</p> <p>ii Payments to be agreed: Parish Acct Clerks Salary : £ 219.21 Clerks Expenses: £ 12.20 HMRC PAYE: £ 10.80</p> <p>Proposed: PR Seconded: KD</p> <p>All in agreement. Payments to be made.</p> <p>iii Receipts – None</p> <p>iv. Requests for financial aid – None</p>	
14.	<p>Lengthsman – jobs to be done The culvert down by Holy Thorn Lane still needs to be looked at.</p>	
15.	<p>To Receive Agenda items for the next PC meeting Clerks NALC salary review.</p>	
15.	<p>To note date of next scheduled PC meeting – Wednesday July 3rd .</p>	
	Meeting closed at 8.08pm	

SIGNED:..... CHAIRMAN

Dated:.....

Future Meetings

	Wednesday July 3 rd	7.30
	Wednesday Sept 4 th	7.30
	Wednesday Oct 2 nd	7.30
	Wednesday Nov 6 th	7.30

DRAFT