

**LITTLE BIRCH PARISH COUNCIL –PARISH COUNCIL MEETING HELD ON
Wednesday 9th January 2019 at 7.30pm - At Little Birch Village Hall**

MINUTES

PRESENT: **Councillors;** (BR) Ben Roberts (Chair); (MM) Mike Morley; (JG) Janet Gwinnett; (AW) Annette Wissler;
(PR) Peter Rees ; (AM) Angela Middleton (footpaths officer)

ALSO: Sophie Glover (Parish Clerk),

Meeting Opened: 7.30pm

A 10 minute period from 7.30 p.m. was allocated, before the meeting opened, to enable members of the public to address the Parish Council

AM mentioned that a parishioner had told her about the need to do more at the village hall, some one was suggesting to her to run table tennis events at the hall. MM and PR agreed that there is a table and net in storage. She suggested it might be a fortnightly event. BR said he would take it to the VH committee next week.

1.	Apologies - Ward Cllr	ACTIONS
2.	Declaration of interest None	
3.	To accept minutes of the November: Parish Council meeting Proposed: BR Seconded: MM All in agreement. It was resolved to accept that the minutes as a true record of the meeting.	
4.	Action points from previous PC meeting (November) All addressed, or on the agenda.	
5.	Ward Cllr report (Cllr Dave Harlow) Had not received a report from the Ward Cllr. He had just reported that the planning application that went to committee (Land adjacent to Castle Pools) had been rejected. Police update Nothing sent, although the police have confirmed that they will try to attend at least two meetings a year. Dave Atkinson, Balfour Beatty - Reports sent weekly.	
6.	Neighbourhood Plan: discussion about appointing an examiner. Examiners CV's were circulated prior to the meeting. MM recommended we went for Ms Kidd, although she is not available until April. BR and PR liked Liz Beth as she seemed more than capable, and was available in January. Chair proposed that we went with Liz Beth, this was seconded by PR and all were in favour.	<i>Clerk to contact the NDP team and let them know of their decision.</i>
7.	Planning applications; including discussion on results from planning committee There are none currently. MM said that we got the right result at the planning committee. However, he was very unhappy that we were unable to get a deferment as we requested, as the PC had not been informed, given that the letter had been sent to the Much	<i>Clerk to contact Tim Brown /HALC to find out how we lodge a complaint.</i>

	Birch Chair, not even their clerk. He suggested that the PC should write to HC to express our anger and dissatisfaction, all cllrs agreed with his thoughts .	
8.	<p>Footpaths officer;</p> <p>There are a couple of fields with winter wheat planted, and no paths had been marked out in the crop. Also, Terry Griffiths has still not got the Duchy gate in place at Athelston Wood.</p> <p>AM showed the meeting a collection of walks produced by Little Dewchurch, she suggested that we did some thing similar. It could be put on our website for every one's access. BR and AM will take this forward. Parish walks are the first Sunday of each month. 15 came on the last one, and it was a very enjoyable walk.</p> <p>Alan Lilwall had been in contact to say that on New Years day there had been many walkers on the bottom road in Aconbury Wood he was asking how to stop people from walking there. It was suggested to him to put a letter into the newsletter.</p> <p>JG was happy to be listed as our tree warden</p>	<p><i>Clerk to notify Dave Atkinson.</i></p> <p><i>Clerk to remind TG to liaise with the Duchy.</i></p> <p><i>Clerk to inform TW network of her contact details</i></p>
9.	<p>Land below Shirley Cottage: discussion on the upkeep on the land</p> <p>It has been established that the hedge line is not Mr Maddens, but the access to the well has been maintained by him for over 18 years. Clerk was asked to verify who owned the land and how to register it if that needs to happen. Clerk to look at previous footpaths listings from previous year.</p>	<p><i>Clerk to talk to HC about this common land.</i></p> <p><i>Clerk</i></p>
10	<p>Updated code of conduct.</p> <p>MM is keen that LBPC sign up to the new code and HALCs guidance is to wait until the new elections of governors in May. It was agreed to wait until the May elections and then adopt the new Code of Conduct.</p>	
11	<p>The Castle Pub</p> <p>The clerk has not yet registered it as a Community Asset. It was asked to keep on agenda, until this has been done.</p>	
12.	<p>To note the contents of the information sheet and take any comments from that.</p> <p>Duly noted.</p>	
13.	<p>Finance</p> <p>i Balances:</p> <p>HSBC account (at 4.12.18) £ 5,325.67</p> <p>ii Payments to be agreed:</p> <p>Parish Acct</p> <p>Clerks Salary : £ 219.06</p> <p>PAYE (HMRC) : £ 0</p> <p>Clerks Expenses: £ 14.60</p> <p>T Griffiths June invoice (roads) £ 180.00</p> <p>T Griffiths Dec invoice (roads) £ 464.40</p> <p>To pay these invoices:</p> <p>Proposed:BR Seconded: MM</p> <p>All in agreement. Payments to be made.</p> <p>iii Receipts – None</p> <p>iv Requests for financial aid – None</p>	

14.	Lengthsman – jobs to be done In a number of places cllrs had noticed that he had left full bags of salt in bins, rather than emptying them into the bins. Clerk to ask BB how many bins they think that they take care of.	<i>Clerk to ask TG not to leave salt in bags, but to empty them into the bins.</i>
15.	To Receive Agenda items for the next PC meeting Grants for play equipment.	
16.	To note date of next scheduled PC meeting – Wednesday Feb 6 th .	
Meeting closed at 8.20pm		

SIGNED:..... CHAIRMAN

Dated:.....

Future Meetings

	Wednesday Feb 6 th	7.30
	Wednesday March 6 th .	7.30
	Wednesday April 10th	7.30
Annual Meeting	Wednesday May 1 st	7.00
	Wednesday June 5 th	7.30