

**LITTLE BIRCH PARISH COUNCIL –PARISH COUNCIL MEETING HELD ON
Wednesday 7th November 2018 at 7.30pm - At Little Birch Village Hall**

MINUTES

PRESENT: **Councillors;** (BR) Ben Roberts (Chair); (MM) Mike Morley; (JG) Janet Gwinnett;
Peter Rees (PR) from item 4. Also: Ward Councillor (DH) David Harlow (Until 8pm.)

ALSO: Sophie Glover (Parish Clerk),

Meeting Opened: 7.30pm

A 10 minute period from 7.30 p.m. was allocated, before the meeting opened, to enable members of the public to address the Parish Council

MM mentioned that the BT box was removed last week. It was decided to take no further action.

1.	Apologies - (AW) Annette Wissler (AM), Angela Middleton (footpaths officer)	<i>ACTIONS</i>
2.	Declaration of interest None	
3.	Co-option of New Councillor Steve Naylor has stepped down as a parish Councillor. His vacancy was advertised, and no one came forward. Peter Reese was put forward for co-option as a new Parish Councillor for Little Birch PC. Proposed: BR Seconded: MM All present were in favour of this appointment, and Cllr Reese joined the other cllrs at the front of the meeting.	<i>Clerk to submit his paperwork.</i>
4.	To accept minutes of the Oct Parish Council meeting Proposed: Seconded: All in agreement. It was resolved to accept that the minutes as a true record of the meeting.	
5.	Action points from previous PC meeting (Oct) All addressed, or on the agenda apart from: MM approached Bob Mason to see if he would continue to salt the road. They do not wish to formalise the arrangement, but will continue as they do, to salt the roads that they need for the farm milk run. The Masons can store one ton of salt, and a further two bags might be stored at the Dillons, Castle Nibol. (Much Birch's salt and Aconburys as well).	<i>Clerk to check if BB will hold some of our salt, or if they will deliver to two different places.</i>
6.	Ward Cllr report (Cllr Dave Harlow) Had sent a brief report. He added that O2 had announced that they were trying to upgrade 4G in Kingsthorpe as well as 3 other Herefordshire areas. Police update We have been informed that we have a new PCSO, Carol Marsh, who now covers Little Birch. We were also told that the police are aiming to attend at least 2 PC meetings every year. Carol has been given our meeting dates for 2019. Dave Atkinson, Balfour Beatty - Reports sent weekly.	

7.	<p>Neighbourhood Plan: We are still in the Reg 16 process, this should take six to eight weeks, so the next process should be to select our examiner early in the New Year, from a list of 3 possible people, which will be supplied by Hereford Council.</p>	
8.	<p>Planning applications; 183625 - Land adjacent to Sunnybank Cottage – The plans were discussed, with the PC being surprised that a ‘retirement bungalow’ had grown into a two story home. They were also concerned about the amount of space provide to turn a vehicle. It was resolved to submit a comment that the PC supported development on this site, but that they questioned the suitability of the design and height for the ‘retirement development’ plot. Land next to Castle Pool Cottage – moving to planning committee. The PC explained to the Ward Cllr why they wished it to be taken to the committee. MM volunteered to speak at the planning committee, with the whole PC approving what he was to say prior to the meeting.</p>	Clerk to submit comment.
9.	<p>Footpaths officer; Angela had sent a report saying that she had done two walks in the last month, the Little Dewchurch walk suffered from very poor weather and only 4 people attended. A second walk last weekend was better attended with 11 people joining Angela on an enjoyable day out.</p>	
10.	<p>Dobbin Cottage: The upstairs windows have been noted as being open in the last week, but nothing further has been heard about the cottage.</p>	
11.	<p>To note the contents of the information sheet and take any comments from that. The correspondence was considered, particularly a letter in regard to the attempted alteration of the access point to the Shirley Cottage site. The land from Shirley Cottage down to the well is looked after by the person writing the letter. He has done this for the last 18 yrs, and the PC were resolved to continue supporting him in doing so.</p>	Clerk to add this to the January agenda, for further discussion. Clerk to invite Andrew Madden to attend the meeting.
12. i ii iii	<p>Finance Balances: HSBC account (at 4.10.18) £ 6,292.69</p> <p>Payments to be agreed: Parish Acct Clerks Salary : £ 492.89 PAYE (HMRC) : £ 0 Clerks Expenses: £ 12.20 Lengthsman : £ 192.00</p> <p>Proposed: BR Seconded: MM All in agreement. Payments to be made. Receipts – None Requests for financial aid – None</p> <p>Precept setting It was resolved that LBPC will not be increasing the Precept, and the clerk was tasked with asking for £4,500 Proposed: BR Seconded: MM</p>	Clerk to make payments

13.	Lengthsman – jobs to be done To fill the salt bins.	
14.	To Receive Agenda items for the next PC meeting Newtown Well, Code of Conduct, Castle Pub,	<i>Clerk to circulate.</i>
15.	To note date of next scheduled PC meeting – Wednesday January 9 th	
Meeting closed at 8.41pm		

SIGNED:..... CHAIRMAN

Dated:.....

Meetings dates for 2018

	Wednesday Jan 9 th	7.30pm
	Wednesday Feb 6 th	7.30pm
	Wednesday March 6 th	7.30pm
	Wednesday April 10 th	7.30pm
Annual Mtg	Wednesday May 1 st	7pm
	Wednesday June 5 th	7.30pm
	Wednesday July 3 rd	7.30pm
	Wednesday Sept 4 th	7.30pm
	Wednesday Oct 2 nd	7.30pm
	Wednesday Nov 6 th	730pm