

**LITTLE BIRCH PARISH COUNCIL –PARISH COUNCIL MEETING HELD ON  
Wednesday 5<sup>th</sup> September 2018 at 7.30pm - At Little Birch Village Hall**

**MINUTES**

**PRESENT:**        **Councillors;** (BR) Ben Roberts (Chair); (MM) Mike Morley; (JG) Janet Gwinnett;  
                          (SN) Steve Naylor; (AM) Angela Middleton (footpaths officer) (until 7.50pm)

**ALSO:**            Sophie Glover (Parish Clerk),

**Meeting Opened: 7.30pm**

**A 10 minute period from 7.30 p.m. was allocated, before the meeting opened, to enable  
members of the public to address the Parish Council**

AM commented that all posters have been taken off the bus shelter, she questioned who could put up posters there. BR will check with MBPC and come back to the PC with any info. BR bought up a comment that had been passed to him, about early stage plans to extend the hall. Discussions are underway to see what land might be available in the future. MM mentioned that there was an event at Llanwarne next weekend that he was due to be at in his capacity as video taker.

<b>1.</b>	<b>Apologies - Ward Councillor (DH) David Harlow; (AW) Annette Wissler</b>	<i>ACTIONS</i>
<b>2.</b>	<b>Declaration of interest</b> None	
<b>3.</b>	<b>To accept minutes of the July Parish Council meeting</b> Proposed: BR            Seconded: MM  All in agreement. It was resolved to accept that the minutes as a true record of the meeting.	
<b>4.</b>	<b>Action points from previous PC meeting (July)</b> All addressed, or on the agenda.	
<b>5.</b>	<b>Ward Cllr report (Cllr Dave Harlow)</b> Had sent a brief report with his apologies. MM: Budget consultation is mentioned in his report. He asked for the PC to put to DH to fight not to raise the council tax as much as they have in previous years. He also questioned if the university project has been abandoned as there have been no minutes published since May 14.  <b>Police update</b> Nothing sent.  <b>Dave Atkinson, Balfour Beatty</b> - Reports sent weekly. Little Birch road needs completely resurfacing, the pot hole repairs have made it worse.	<i>MM to do this as an individual.</i>  <i>As above.</i>
<b>6.</b>	<b>Neighbourhood Plan:</b> Having completed the Reg 14 consultation 6 weeks. The Parish Council were all in accord to submit the required papers to Herefordshire Council in accordance with Reg 15.	<i>Clerk to submit the relevant paper work to HC.</i>

7.	<p><b>Planning applications;</b>          Shirley Cottage has been with drawn for now. MM pointed out an error on the website: a letter there says letter from applicant, and it is in fact the letter from HC to the applicant.          Land by Castle Pool is under consultation at the moment.</p>	Clerk to follow this up
8.	<p><b>Footpaths officer;</b>          There were 28 people on the bird walk. 14 attended the pub walk, which was decided as being very enjoyable.          In Oct, AM is leading a walk with Little Dewchurch, this will be added to the website.          Lengthsman still has not done what he was asked to do in July.          Potatoes LB24,25 and 26 Maize LB25 crops blocking path: notification so that they don't do it again next year.</p>	<p>Clerk to get him to talk to TG          Clerk to tell BB</p>
9.	<p><b>Community Assets</b>  <b>The Castle Inn</b></p>	Clerk to progress this in September.
10	<p><b>Dobbin Cottage</b>          Nothing further:          Clerk needs to chase up the padlocked gate.</p>	Clerk to look into this.
11	<p><b>Bus time table</b>          No concerns from the PC.</p>	Clerk to send new time table and a paragraph to editorial@birchesnews
12.	<p><b>To note the contents of the information sheet and take any comments from that.</b></p>	
<p>12.          i          ii          iii          11.iv</p>	<p><b>Finance</b>  <b>Balances:</b>          HSBC account (at 4.8.18)           £ 4,172.28</p> <p><b>Payments to be agreed:</b>  <b>Parish Acct</b>          Clerks Salary :                   £   422.49          PAYE (HMRC)   :               £    50.40          Clerks Expenses:               £    43.10          B Roberts Website expenses :   £   107.98</p> <p>Proposed:SN        Seconded: MM          All in agreement. Payments to be made.</p> <p><b>Receipts – £560 from BB for lengthsman</b>  <b>Requests for financial aid – None</b></p>	
12.	<p><b>Lengthsman – jobs to be done</b>          Broken salt bin dropping down New Rd from Sunny Bank Farm, lid of a yellow grit bin has been ripped off.          It was suggested that someone from LBPC (MM) will go with 2 people from MBPC to talk with Ben Mason about doing village gritting in the future.          MM has been informed that the Masons are running short of salt</p>	<p>Clerk to tell BB.          MM to do this at the MBPC meeting on 6.9.18          Clerk to advise BB of this.</p>

13.	<b>To Receive Agenda items for the next PC meeting</b> Code of Conduct	
14.	<b>To note date of next scheduled PC meeting –</b> Wednesday Oct 3 <sup>rd</sup>	
	Meeting closed at 8.20pm	

SIGNED:..... CHAIRMAN

Dated:.....

Future Meetings

	Wednesday Oct 3 <sup>rd</sup>	7.30
	Wednesday Nov 7 <sup>th</sup>	7.30
	Wednesday Jan 9 <sup>th</sup>	7.30
	Wednesday Feb 6 <sup>th</sup>	7.30
	Wednesday March 6 <sup>th</sup> .	7.30