

**LITTLE BIRCH PARISH COUNCIL –PARISH COUNCIL MEETING HELD ON
Wednesday 11th July 2018 at 7.30pm - At Little Birch Village Hall**

MINUTES

PRESENT: **Councillors;** (BR) Ben Roberts (Chair); (MM) Mike Morley; (JG) Janet Gwinnett; (AW) Annette Wissler (AM) Angela Middleton (footpaths officer) – until 8.10.

ALSO: Sophie Glover (Parish Clerk), Also, 7 members of the public.

Meeting Opened: 7.30pm

A 10 minute period from 7.30 p.m. was allocated, before the meeting opened, to enable members of the public to address the Parish Council

A parishioner wanted clarification of the name of the road in the draft NDP LBA4 that had been under discussion. He suggested that it should read ‘Mesne Lane, north side, from the Junction of New Road’. This clarification was agreed in principal by the meeting pending Dr Nicholson’s advice – Clerk to liaise with Dr Nicholson.

In regard to planning at Shirley Cottage: the PC were asked if they would support an application for a smaller house, the Chair said that the PC can only comment of applications in front of them. It was suggested that the current size of the building in the application is completely overshadowing all of the neighbouring properties – the parishioner was very concerned by the scale of the build, and the work that they will have to do with the foundations etc for it.

A parishioner mentioned that some people were concerned about the cess pit that was part of the application, it was suggested that this might be to prevent any contamination of the water source, but that the site was not big enough to accommodate the cess pit any way. A parishioner has been in contact with the planning office about the works that they have started. They are not in contravention of item 6, but are contravening item 8.

1.	Apologies - (SN) Steve Naylor ; Ward Councillor (DH) David Harlow	<i>ACTIONS</i>
2.	Declaration of interest AW on one of the planning applications.	
3.	To accept minutes of the June Parish Council meeting Amendment: Mrs Harveys appeal was against Ledbury town council (not HALC as minuted) Proposed: BR Seconded: MM All in agreement. It was resolved to accept that the minutes as a true record of the meeting.	
4.	Action points from previous PC meeting (June) All addressed, or on the agenda, apart from the question of whether or not to take out data protection insurance, this was added to the September agenda.	
5.	Ward Cllr report (Cllr Dave Harlow) Nothing had been sent. Police update Nothing sent. Dave Atkinson, Balfour Beatty - Reports sent weekly.	
6.	Neighbourhood Plan: the PC to be asked to approve the amendments to the draft Plan, as set out in the Consultation Statement; and that the submission	

	<p>of the draft NDP, Consultation Statement and Basic Conditions Statement are approved to Herefordshire Council.</p> <p>It was confirmed that Aconbury Meeting were happy to approve these documents. LBPC felt that they were happy to approve these documents but they asked for the specific naming of the area by Mesne Lane as per the notes at the beginning of the minutes pending Dr N's advice. With this amendment, it was proposed to agree to send the documents forward for Reg 16 consultation.</p> <p>Proposed: MM Seconded BR all cllrs were in favour</p>	<p><i>Mike Leigh and Roger Wilkinson from Aconbury Group were present to confirm this.</i></p> <p><i>Clerk to contact Dr N to seek his advice prior to implementing these changes.</i></p>
<p>7.</p>	<p>Planning applications</p> <p>182107: Land at Shirley Cottage; Proposed detached 4 bed house and garage.</p> <p>MM: Good quality comments are already on the web site. He felt that LBPC should object to the application. Adding that we would only continue to support it if they stick strictly to the original planning application.</p> <p>AW: the site already looks like work is being done, as if they think that they will get the application passed.</p> <p>MM: it is completely out of character from the rest of the village and should not be allowed.</p> <p>Chair: we should object strongly to the application, and only the existing outline planning should be considered.</p> <p>Comment to be submitted:</p> <p>MM: do we want to ask David Harlow to take this to committee? It was resolved to ask the Ward Cllr that if the planning officer is minded to approve this application, then please can he take it to committee for us?</p> <p>181832: Fernfield – Proposed conservatory.</p> <p>AW left the meeting.</p> <p>The PC were happy to support the application.</p> <p>AW rejoined the meeting.</p> <p>181276 – Lower House Farm, No objection</p>	<p><i>Clerk to draft the response, circulate to all cllrs before clerk submits.</i></p> <p><i>Clerk to ask the Ward Cllr To do so.</i></p> <p><i>Clerk to submit comment.</i></p>
<p>8.</p>	<p>Footpaths officer/tree warden</p> <p>AM asked if she could stand down as tree warden, she didn't feel that she could give enough time to the post. The chair suggested that we might advertise for a tree warden on the web site and in the magazine.</p> <p>There was a parish walk on Sunday, where 5 people walked from here to Hereford.</p> <p>There will be another one in September, perhaps a bird themed one.</p> <p>Refreshments in the church are nearly ready, signs are ready to be put up.</p> <p>Clerk to chase up the lengthsman to complete the jobs AM has passed on to him.</p>	<p><i>Clerk to get this into the Parish Magazine.</i></p>
<p>9.</p>	<p>Community Assets</p> <p>The Castle Inn</p> <p>The clerk to complete the form once Herefordshire Council has been consulted.</p>	
<p>10.</p>	<p>To note the contents of the information sheet and take any comments from that.</p> <p>AW had received a letter from a parishioner, questioning her comments as a councillor, it had been noted and she had responded through the clerk.</p>	

11.	Finance	
11.i	Balances: HSBC account (at 4.6.18) £ 7008.66	
11.ii	Payments to be agreed: Parish Acct Clerks Salary : £ 219.06 PAYE (HMRC) : £ 0 Clerks Expenses: £ 6.80 HALC Subs : £ 312.18 Groundwork (NDP grant Repayment) £ 574.00 Dr Nicholson (NDP consultant) £ 1,761.70 Proposed: BR Seconded: JG All in agreement. Payments to be made.	
11.iii	Receipts – None	
11.iv	Requests for financial aid – None	
12.	Lengthsman – jobs to be done Just a reminder from the footpaths officer to complete the P3 jobs that she had asked him to do.	
13.	To Receive Agenda items for the next PC meeting All the usual, plus do we want data protection on the insurance? Also, Dobbin Cottage.	
14.	To note date of next scheduled PC meeting – Wednesday September 5 th .	
	Meeting closed at 8.33pm	

SIGNED:..... CHAIRMAN

Dated:.....

Future Meetings

	Wednesday Oct 3 rd	7.30
	Wednesday Nov 7 th	7.30
	Wednesday Jan 9 th	7.30
	Wednesday Feb 6 th	7.30
	Wednesday March 6 th .	7.30